

Coronavirus (COVID-19): Health and Safety Risk Assessment for Workshop Coventry

Hazard	Who Affected?	Risk	Risk Rating				Risk Level	In Place	Control Measures		
			Likelihood	Severity	L*S	Action Required			Owner	Date	
Interacting with the workshop environment	Staff and Pupils	Transfer of COVID19 between students and staff from contact of surfaces in the workshop	3	2	6	L	Students will provide their own PPE at an agreed standard. The workshop will be available to each bubble on a specific day and will be booked by teachers. Students to sanitise hands upon entry and exit of the engineering workshop.	Benches to be laid out to ensure social distancing is maintained, no more than 2 students to a work bench ideally for practical sessions. Where social distancing cannot be observed the students should wear a face covering for the duration of time in the workshop. Group size of bubble should not exceed 20 students for practical. Teacher/Technician to ensure compliance	Technician	04/11/2020	
Getting changed in the workshop	Staff and Pupils	Transfer of COVID19 between students and staff from contact of surfaces in the workshop				L	Students will be socially distanced when they are getting changed. The students clothes and bags should remain where they have got changed.	Additional seating will be provided. Where social distancing cannot be observed then students should wear face masks. Teacher/Technician to ensure compliance	Technician	04/11/2020	
Use of shared tools	Staff and Pupils	Transfer of COVID19 between students and staff from common contact of tool surfaces	3	2	6	L	Students and staff will be provided with suitable vinyl gloves when handling tools, parts handled will be cleaned with antibacterial wipes by the students before returning to the tool cupboard	Practical sessions will be blocked out to each bubble for a day at a time. Where appropriate tools should be laid out on desks by technicians. Different sets of equipment will be used by each bubble, or quarantined for 72 hours if shared.	Technician	04/11/2020	
Use of machinery	Staff and Pupils	Transfer of COVID19 between students and staff from common contact of machinery surfaces	3	2	6	L	Students and staff will be provided with suitable vinyl gloves when using machinery, parts handled will be cleaned with antibacterial wipes by the students/technician after machinery has been used.	Technicians to wipe down high contact surface on the machines each day they have been used at the end of the day. Teacher/Technician to ensure compliance	Technician	04/11/2020	
Handling / storage of materials	Staff and Pupils	Transfer of COVID19 between students and staff from common contact of materials	3	2	6	L	Students and staff will be provided with suitable vinyl gloves when handling materials. Students will not share their materials with other students outside the student bubbles.	Teacher/Technician to ensure compliance. Where materials are stored together within a student bubble they will be quarantined for 72 hours before used again.	Technician	04/11/2020	